



AFPC Air Force
Personnel Center



Air Force **Retention**

**Using the CAA Briefing Tracking
System**



OVERVIEW

- Navigating the internet to the CAA Briefing System
- Updating briefing attendance
- Using the PAS Code Retrieval tool
- Generating Rosters for Units
- Generating Reports

AFPC Air Force Personnel Center

AFPC - Air Force Personnel Center - Microsoft Internet Explorer



File Edit View Favorites Tools Help

Back Search Favorites Media Links

Address http://www.afpc.randolph.af.mil/

Go Links



Contact Us | Site Index | Privacy Policy

Search

Military Civilian Retiree News Media Services MPF-PDS Support Links

Awards & Decorations

Assignments

Officer

Enlisted

Casualty

Education & Training

Guard & Reserve

Readiness

Support Programs

Virtual MPF

Voluntary Return to AD

Benefits

Promotions

Retention

Retraining & SRB

Testing

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Site Index



Air Force Contact Center
Assistance and FAQs



Virtual MPF
Secure self-service



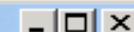
Civilian Jobs
Job vacancies

Personnel News **Public Affairs**

New process promotes 816 to captain
Decentralized promotion process considers 823 -- for a 99.1 select rate...

Assignment list available soon
EQUAL for those wanting to go overseas in April-June 2004 will be available Aug. 5...

Airmen may carry over 'use or lose' leave
Those supporting contingency operations can accumulate more than the normal 60 days...



Air Force Retention

[Retention Home](#) · [AFPC Home](#) · [Sitemap](#) · [Privacy Policy](#) · [Help](#)

Go to [Site Contents](#)

Welcome to the Air Force Retention Website. This site serves as a retention toolkit for the following groups: (1) Commanders and Career Assistance Advisors looking for ways to improve retention within their AORs, and (2) Supervisors looking for ways to more effectively career counsel and mentor their subordinates in an effort to retain them in the Air Force.

Retention Home

[Career Assistance Advisor Directory](#)

[Retention Information](#)

[Retention News](#)

[Career Assistance Advisor Information](#)

[Supervisor Information](#)

[Offsite Links](#)





Air Force Retention

[Retention Home](#) · [AFPC Home](#) · [Sitemap](#) · [Privacy Policy](#) · [Help](#)

Go to [Site Contents](#)

Retention Information

[Introduction](#)

[General](#)

[Data and Statistics](#)

1

2

RETENTION INFORMATION

Data and Statistics

Below is a list of specific Air Force Retention information.

- **Demographics**

- [Personnel Statistics](#) - Link to AFPC Personnel Statistics
- [Retrieval Applications](#) - Use the R-Status application to pull enlisted retention statistics
 - [R-Status Definitions](#) (Word Document)
- [Officer Cumulative Continuation Rates](#)

This page may contain links to Microsoft Word, Excel, Adobe Acrobat, or PowerPoint files. You may open or download any of the files. To open the file, click on the link. If you need instructions on how to download the document click [here](#) to go to [Retention Help](#)



Retrieval Applications Website - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media Mail

Address https://www.afpc.randolph.af.mil/raw/asp/sec_Login.asp Go Links

For Official Use Only

Retrieval Applications Website (RAW)

Secure RAW Log out

Privacy Act Statement: Authority: 10 U.S.C., 8013, SECAF. Purpose: Provides information to AFPC for gaining access to this website, and for restricting access to applications that require a need to know to those who qualify. Routine Uses: None. Disclosure: Voluntary. However, failure to provide the requested information will result in the inability to access this website.

Have you registered yet?

If you are a military or civil service employee of the United States Air Force, you may register for access to this Website by clicking the appropriate registration link below. (Access to this Website is restricted to those who have completed the Registration process)

[AF Military Registration](#)

[AF Civilian Registration](#)

If so, you may login now...

SSAN:

Password:

I lost my password! ([Military](#)) ([Civilian](#))

Every effort is being made to maintain the accuracy of data on this site. Information is the best available as of the posting date. It is largely accurate, but when continued data system improvements make even more accurate data available, we will post updates. Currently, data for members in their first year of service should be used with some caution -- indeed, some of these members are missing entirely, impacting overall totals. Thanks for your patience.

If you need assistance, please contact...

Helpful Links



CAA Briefing Tracking System

For Official Use Only Retrieval Applications Website (RAW) Secure RAW Log out

MSgt Myhre,
This website is FOR OFFICIAL USE ONLY. It is provided as a service from the Air Force Personnel Center's Directorate of Operations (HQ AFPC/DPS).
Note: Your session will time out after 30 minutes of inactivity.

Link:	Description:
View My Account	View / Modify your Web Account. Use this to update your name, rank, or other information about you.
CAA Briefing System	Track CAA briefing attendance
CAA Surf	Surf Capability for Career Assistance Advisors
CAA Tools	Data Tools for Career Assistance Advisors
CAA Tools	Data Tools for Career Assistance Advisors
IDEAS	Interactive Demographic Analysis System
PAS Codes	PAS Code Hierarchy Application
R-Status	Retention Status Report
Secure RAW Logout	Leave the Retrieval Applications Website

If you need assistance, please contact...

The Retrieval Applications Branch
DSN Phone: 665-2233
Commercial Phone : (210)565-2233
Email: dsaraBr@randolph.af.mil

Helpful Links

[RAW Applications List](#)
[Demographics Homepage](#)
[Air Force Personnel Center Homepage](#)

Privacy & Security Notice

Time at HQ AFPC (CST)15-Sep-03 8:45:05 AM

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CAA Briefing Tracking System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://www.afpc.randolph.af.mil/vbin/broker8.exe?_program=macros.e8.sas&SessID=3582890498&ESTr=6306947044287 Go Links

CAA Briefing Tracking System

Introduction
Help

Roster Generator

Report Generator

Update Attendance
Transaction Logs

Return to Main Links

Introduction

This application provides Career Assistance Advisors (CAAs) with a method of tracking briefing attendance. The information provided is For Official Use Only.





CAA Briefing Tracking System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://www.afpc.randolph.af.mil/vbin/broker8.exe?_program=macros.e8.sas&SessID=358289049&EStr=3201947054251 Go Links

CAA Briefing Tracking System

[Introduction](#)

[Help](#)

[Roster Generator](#)

[Report Generator](#)

[Update Attendance](#)

[Transaction Logs](#)

[Return to Main Links](#)

Update Attendance

Briefing Attended	<input type="text" value="Select a briefing"/>
Date of Briefing	<input type="text"/>
Attendees	<input type="text"/>

1

2

3

4



Internet



PAS CODE RETRIEVAL

For Official Use Only Retrieval Applications Website (RAW) Secure RAW Log out

 MSgt Myhre,
This website is FOR OFFICIAL USE ONLY. It is provided as a service
from the Air Force Personnel Center's Directorate of Operations (HQ
AFPC/DPS).
Note: Your session will time out after 30 minutes of inactivity.



Link:	Description:
View My Account	View / Modify your Web Account. Use this to update your name, rank, or other information about you.
CAA Briefing System	Tracks CAA briefing attendance
CAA Surf	Surf Capability for Career Assistance Advisors
CAA Tools	Data Tools for Career Assistance Advisors
CAA Tools	Data Tools for Career Assistance Advisors
IDEAS	Interactive Demographic Analysis System
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Email: dpサラBr@randolph.af.mil

Helpful Links
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[Demographics Homepage](#)
[Air Force Personnel Center Homepage](#)

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PAS Code Menu

[- Find/View PAS Code data](#)

Details about a particular PAS Code

Other Links...

[-Return to Main \(Links\) Page](#)

Welcome to the PAS Code Manager's Page!

While this page is primarily for PAS Code Manager functions, you have access to perform PAS Code lookups through this page. If you are a PAS Code Manager, please get in touch with the AFPC PAS Code Management Office to gain access to the Management functions of this page.

THIS INFORMATION IS NOT INTENDED FOR USE AS AN OFFICIAL ADDRESS INDEX. AFDIR 37-135 IS USED FOR ADDRESS PURPOSES. THIS MATERIAL CONTAINS INFORMATION AFFECTING THE NATIONAL DEFENSE OF THE UNITED STATES WITHIN THE MEANING OF THE ESPIONAGE LAWS (TITLE 18 U.S.C., SECTIONS 793 AND 794). THE TRANSMISSION OR REVELATION OF WHICH IN ANY MANNER TO AN UNAUTHORIZED PERSON IS PROHIBITED BY LAW.



PAS Code Menu

- [Find/View PAS Code data](#)

Details about a particular PAS Code

Other Links...

- [Return to Main \(Links\) Page](#)

LEVEL: [ALL BASES](#) | [LACKLAND](#) | [TRAINING](#)

PAS Code Lookup

Select PAS Code for Unit Number 0037:

[LA0JF2SM - 0000](#) TRAINING GP (LACKLAND AFB , TX)
[LA0JFCDP - 0000](#) TRAINING WG (LACKLAND AFB , TX)
[LA0JFDXQ - 0001](#) TRAINING GP (LACKLAND AFB , TX)
[LA0JFDXR - 0002](#) TRAINING GP (LACKLAND AFB , TX)
[LA0JFHKC - 0003](#) TRAINING GP (LACKLAND AFB , TX)
[LA0JFHKB - 0004](#) TRAINING GP (LACKLAND AFB , TX)
[LA0JFDJP - 0PUP](#) TRAINING WG (LACKLAND AFB , TX)
[LA0JFFTL - DPIM](#) TRAINING GP (LACKLAND AFB , TX)

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This request took 0.59 seconds of real time (v8.2 build 1391).



AFPC Air Force Personnel Center



PAS Code Menu

- [Find/View PAS Code data](#)

Details about a particular PAS Code

Other Links...

[Return to Main \(Links\) Page](#)

LEVEL: [ALL BASES](#) | [LACKLAND](#) | [TRAINING](#) | 0037

PAS Code Details

PAS	SRID	MAJ	LTC	EES		
LA0JFCDP	0J	1LA	1LA	1LA		
ORGN #	ORGN NOMENCLATURE		ORGN TYPE			
0037	TRAINING		WG			
ORGN DET #	INST LOC NAME		INST KIND			
0000	LACKLAND		AFB			
CTRY/STATE		ZIP/APO + 4				
TX /48		78236 - 0000				
ORGN SUTY CLAS	MFP-IND	ADSN				
U Y	0	4095				
RPF ID	CPF ID	MET	PRC			
96	8Z	LA	.			
INST LOC IND	ARR ID	MAN PT	TOUR LENGTH			
MPLS	3	A	Y			
PAS RCD ST	EFF DT					
10	19450101					

View All PasCodes Subordinate to LA0JFCDP		(select one)
		(select one)
		As Web Page (with hyperlinks)
		As Plain Text (For Download/printing)
Chain of Command		Pas Codes
HH3VFR3V - 0000 AFELM WHITE HOUSE FE (WASHINGTON CTY, DC) HH3VFR3R - 0000 AFELM DEPT DEFENSE DO (PENTAGON ADM, VA) HH0NFBS4 - OS00 U S AIR FORCE HQ (PENTAGON ADM, VA) HH0NFHCC - CCSA U S AIR FORCE HQ (PENTAGON ADM, VA) RJ0JF3MQ - CCCC AIR EDUC AND TRNG CM (RANDOLPH AFB, TX) KF0JF1KR - 0000 AIR FORCE AF (KEESLER AFB, MS) LA0JFCDP - 0000 TRAINING WG (LACKLAND AFB, TX)		(LA0JF2SM - 0000) TRAINING GP (LACKLAND AFB, TX) (LA0JFB81 - 0000) SUPPORT GP (LACKLAND AFB, TX) (LA0JFB87 - 0000) BAND OF THE WEST BD (LACKLAND AFB, TX) (LA0JFB9D - 0000) TRAINING GP (LACKLAND AFB, TX) (LA0JFC4P - 0000) INT-AMER AF ACADMY SC (LACKLAND AFB, TX) (LA0JFDM7 - 0000) AF DEF LANG INST DO (LACKLAND AFB, TX) (LA0JFG7R - 0000) MISSION SUPPORT GP (LACKLAND AFB, TX) (LA0JFJL5 - 0000) LOGISTICS GP (LACKLAND AFB, TX) (LA0JFFCP - 0000) COMPTROLLER SQ (LACKLAND AFB, TX)

[Top Of This Page](#)



AFPC Air Force Personnel Center



PAS Code Menu

- [Find/View PAS Code data](#)

Details about a particular PAS Code

Other Links...

- [Return to Main \(Links\) Page](#)

All Subordinates of LAOJFCDP-0037 (TRAINING WG , LACKLAND AFB , TX)

BP33FTVW ,0000 AFELM DLA/DRMS DL (PATUXENT RIVER NAS MD)
LAOJFB87 ,0000 BAND OF THE WEST BD (LACKLAND AFB TX)
LAOJFC4P ,0000 INT-AMER AF ACADMY SC (LACKLAND AFB TX)
LAOJFDM7 ,0000 AF DEF LANG INST DO (LACKLAND AFB TX)
LAOJF2SM ,0037 TRAINING GP (LACKLAND AFB TX)
LAOJF50U ,0037 SERVICES SQ (LACKLAND AFB TX)
LAOJF55S ,0037 TRANSPORTATION SQ (LACKLAND AFB TX)
LAOJF9M3 ,0037 CIVIL ENGINEER SQ (LACKLAND AFB TX)
LAOJF9TH ,0037 CONTRACTING SQ (LACKLAND AFB TX)
LAOJFB81 ,0037 SUPPORT GP (LACKLAND AFB TX)
LAOJFB9C ,0037 SECURITY FORCES SQ (LACKLAND AFB TX)
LAOJFDJP ,0037 TRAINING WG (LACKLAND AFB TX)
LAOJFDXQ ,0037 TRAINING GP (LACKLAND AFB TX)
LAOJFDXR ,0037 TRAINING GP (LACKLAND AFB TX)
LAOJFF85 ,0037 SUPPLY SQ (LACKLAND AFB TX)
LAOJFFQO ,0037 COMMUNICATIONS SQ (LACKLAND AFB TX)
LAOJFFTL ,0037 TRAINING GP (LACKLAND AFB TX)
LAOJFG7R ,0037 MISSION SUPPORT GP (LACKLAND AFB TX)
LAOJFG8F ,0037 LOGISTICS READINES SQ (LACKLAND AFB TX)
LAOJFHKB ,0037 TRAINING GP (LACKLAND AFB TX)
LAOJFHKC ,0037 TRAINING GP (LACKLAND AFB TX)
LAOJFJL4 ,0037 MISSION SUPPORT SQ (LACKLAND AFB TX)
LAOJFJL5 ,0037 LOGISTICS GP (LACKLAND AFB TX)
LAOJFJLZ ,0037 TRAINING SUPPORT SQ (LACKLAND AFB TX)
LAOJFFCP ,0037 COMPTROLLER SQ (LACKLAND AFB TX)
LAOJFQC2 ,0037 SECURITY FORCES SQ (SAN ANTONIO CTY TX)
LAOJFSKO ,0037 OPERATIONS SUPPORT SQ (LACKLAND AFB TX)
LAOJFNTG ,0318 TRAINING SQ (LACKLAND AFB TX)
LAOJFW59 ,0319 TRAINING SQ (LACKLAND AFB TX)
ZBOJFBZ1 ,0319 TRAINING SQ (LACKLAND AFB TX)
ZBOJFQLX ,0319 TRAINING SQ (LACKLAND AFB TX)
LAOJFGT1 ,0320 TRAINING SQ (LACKLAND AFB TX)
ZBOJFQK8 ,0320 TRAINING SQ (LACKLAND AFB TX)
LAOJFGTX ,0321 TRAINING SQ (LACKLAND AFB TX)
ZBOJFQK6 ,0321 TRAINING SQ (LACKLAND AFB TX)
LAOJFGTY ,0322 TRAINING SQ (LACKLAND AFB TX)
ZBOJFQL0 ,0322 TRAINING SQ (LACKLAND AFB TX)
LAOJFGTZ ,0323 TRAINING SQ (LACKLAND AFB TX)
ZBOJFQLB ,0323 TRAINING SQ (LACKLAND AFB TX)
LAOJFGTO ,0324 TRAINING SQ (LACKLAND AFB TX)
ZBOJFQLH ,0324 TRAINING SQ (LACKLAND AFB TX)
LAOJFGT2 ,0326 TRAINING SQ (LACKLAND AFB TX)
ZBOJFQLR ,0326 TRAINING SQ (LACKLAND AFB TX)
LAOJFGT3 ,0327 TRAINING SQ (LACKLAND AFB TX)
ZBOJFQLU ,0327 TRAINING SQ (LACKLAND AFB TX)



CAA Briefing Tracking System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address https://www.afpc.randolph.af.mil/vbin/broker8.exe?_program=macros.e8.sas&SessID=358289049&EStr=63069470442874 Go Links >>

Introduction

Help

Roster Generator

Report Generator

Update Attendance

Transaction Logs

Return to Main Links

CAA Briefing Tracking System

Introduction

This application provides Career Assistance Advisors (CAAs) with a method of tracking briefing attendance. The information provided is For Official Use Only.



Internet



GENERATING ROSTERS



Introduction

Help

Roster Generator (circled in red)

Report Generator

Update Attendance

Transaction Logs

Return to Main Links

CAA Briefing Tracking System

Introduction

This application provides Career Assistance Advisors (CAAs) with a method of tracking briefing attendance.
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Introduction

Help

Roster Generator

Report Generator

Update Attendance

Transaction Logs

Return to Main Links

CAA Briefing Tracking System

Roster Generator

Briefing	<input type="button" value="Select a briefing"/> FIRST TERM AIRMAN CENTER FIRST TERM RIGHT DECISION SECOND TERM RIGHT DECISION <input type="radio"/> Briefing not completed <input type="radio"/> Briefing not completed, but eligible to attend <input type="radio"/> Briefing completed <input checked="" type="radio"/> All statuses
Proj. DOS	<input type="checkbox"/> Show only members with a projected DOS
Command	All Commands 11TH WING [2W] AF AGENCY MODELING AND SIMULATION [27] AF BALLISTIC MISSILE DEFENSE ORGAN [26] AF CENTER FOR ENVIRONMENTAL EXCELLENCE [3W] AF CIVIL ENGINEERING SUPPORT AGENCY [1W]
Base	All Bases AFDW PENTAGON WASH DC (AFDW) [HH] ALTUS AFB OK (AETC) [AM] ANDERSEN AFB GUAM (PACAF) [AT] ANDERSEN AFB GUAM (PACAF) [G1] ANDREWS AFB (ANG) WASH. DC [B9]
Unit	
Output	<input checked="" type="radio"/> View as HTML <input type="radio"/> Download to Excel

Submit Request

5



Microsoft Excel - CAABriefingRoster[1]

File Edit View Insert Format Tools Data Window Help

Type a question for help

Reply with Changes... End Review...

C25 fx

	A	B	C	D	E	F	G	H	I	J
1	CAA Missing Briefing									
2	Name	SSAN	PAS Code	Unit	Grade	Projected Term	Date of Enl	Date of Separation	Months to Separation	FTA
3	BLACKBURN CASEY T		LA0JF9M3	0037 CIVIL ENGINEER SQ	SSG		2	21NOV1996	20OCT2003	
4	MACK JESSE W		LA0JF9M3	0037 CIVIL ENGINEER SQ	SSG		2	24NOV1998	23NOV2004	
5	COLEMAN MARIO D		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	24SEP1999	23SEP2003	
6	CARL WILLIAM M		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	14NOV1997	13OCT2003	
7	VANDEVENDER BRYCE J		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	27MAY1997	26OCT2003	
8	ZAMORA LILIANA		LA0JFB9C	0037 SECURITY FORCES SQ	TSG		2	05APR1996	04NOV2003	
9	CHAVEZ RICHARD JR		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	07OCT1997	06JAN2004	
10	CASSADY CRISTY L		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	26JAN2000	25JAN2004	
11	HARRISON STEVEN J		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	23MAR2000	22MAR2004	
12	MONTANEZ KRISTIAN D		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	30MAR2000	29MAR2004	
13	GONZALEZ CHARLES J		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	31MAY2000	30MAY2004	
14	BOWLING MATTHEW J		LA0JFB9C	0037 SECURITY FORCES SQ	SRA	SSG	2	31JUL1998	30JUL2004	
15	SCOTT JASON P		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	06JUN1997	05AUG2004	
16	HONS KELLY W		LA0JFB9C	0037 SECURITY FORCES SQ	SSG		2	28SEP1998	27SEP2004	
17	ALSTON MAURICE J		LA0JFB9C	0037 SECURITY FORCES SQ	SRA	SSG	2	30SEP1998	29SEP2004	
18										
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26										
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28										
29										
30										
31										

CAABriefingRoster 1

Ready NUM



GENERATING REPORTS

Navigation bar: Back, Forward, Stop, Home, Search, File, Edit, View, Insert, Tools, Help, Windows logo, Close.

CAA Briefing Tracking System

Introduction

This application provides Career Assistance Advisors (CAAs) with a method of tracking briefing attendance. The information provided is For Official Use Only.

Report Generator (circled in red)

Introduction

Report Generator

Update Attendance

Transaction Logs

Return to Main Links



Introduction

Help

Roster Generator

Report Generator

Update Attendance

Transaction Logs

Return to Main Links

CAA Briefing Tracking System

Report Generator

1	Command AFELM NIMA [36] AFELM OFC OF THE SEC OF DEF AND FIELD ACTY [39] AFELM US NORTHERN COMMAND [4D] AIR COMBAT COMMAND [1C] AIR EDUCATION AND TRAINING COMMAND [0J] AIR FORCE C2 & INTEL, SURV & RECON [1A]
2	Base KIRTLAND AFB (ANG) NM [H2] KIRTLAND AFB NM (MTC) [KV] KLAMATH FALLS IAP, OR (AETC) [K1] KULIS ANG BASE, ANCHORAGE, AK [A4] KUNSAN AB KOREA (PACAF) [KU] LACKLAND AFB TX (AETC) [LA]
3	Unit <input type="checkbox"/> Display unit breakout <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
4	Output <input type="radio"/> View as HTML <input checked="" type="radio"/> Download to Excel

Submit Request

5



AFPC Air Force Personnel Center



Microsoft Excel - CAABriefingReport[1]

File Edit View Insert Format Tools Data Window Help Type a question for help

B18 fx

	A	B	C	D	E	F	G
1	LA0JFCDP						
2							
3							
4	Command	MPF	UNIT	Briefing			
5				FTAC	14	6	
6				FTRD	2	3	
7				PDC	5		
8	Air Education and Training Command	LACKLAND AFB TX (AETC)	0037 TRAINING WG	STRD	2	1	
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							

CAABriefingReport 1

Ready NUM



Summary

- Navigating the internet to the CAA Briefing System
- Updating briefing attendance
- Using the PAS Code Retrieval tool
- Generating Rosters for Units
- Generating Reports

Thank you for taking the opportunity to use this tutorial in your effort to utilize the CAA Briefing Tracking System. If you have any questions regarding this tutorial or need further assistance, please do not hesitate to contact us!